

COUNCIL COMMUNICATION

AGENDA TITLE: Set Public Hearing for September 4, 1996 to Consider Administrative

Deviations Fee

MEETING DATE: August 21, 1996

PREPARED BY: Community Development Director

RECOMMENDED ACTION: That the City Council set a Public Hearing for September 4, 1996

to consider Administrative Deviations fee.

BACKGROUND INFORMATION: An ordinance instituting planning and development fees was

adopted by the City Council in April of 1993. Among the planning items for which this ordinance specified a fee, was the preparation of a lot line adjustment, a tentative map, a general plan amendment, a home occupation, and others.

The discussion and ultimate adoption of the fee schedule served as a catalyst for the preparation of an amendment to Chapter 17 (Zoning) providing for an administrative deviation process (see attached copy). On May 5, 1993, the City Council adopted the amendment (the administrative deviation ordinance) as recommended by the Planning Commission. At the same time, the Planning Commission recommended that a nominal fee be charged for the preparation of such administrative deviation requests. However, the adopted ordinance does not specify a fee to be charged or any other procedure for recovering the cost of processing these requests.

FUNDING: None

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KB/EV/lw

APPROVED: H. Dixon Flynd -- City Manager

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